



Establishment of Eastern Mediterranean Regional Network: pooling, sharing, development of innovative face-to-face and digital training/mentoring tools for the maritime sector

EMFF-02-2018 Blue Careers No. 863551

D1.8 Quality and risk assessment plan (Final)	
Deliverable Number	D1.8
Deliverable Title	Quality and risk assessment plan (Final)
Nature¹:	R
Dissemination Level ²:	CO
Author, Institution:	UCY, NTUA
Reviewer, Institution:	CCCI
Leading Partner:	UCY
Participating Partners:	UCY, NTUA
Official Submission Date:	30/04/2021
Actual Submission Date	30/04/2021

¹ R=Document, report; DEM=Demonstrator, pilot, prototype; DEC=website, patent fillings, videos, etc.; OTHER=other

² PU=Public, CO=Confidential, only for members of the consortium (including the Commission Services), CI=Classified, as referred to in Commission Decision 2001/844/EC



This work is part of the Sea of Experience project. This project has received funding from the European Union's "European Maritime and Fisheries Fund (EMFF)", one of the five European Structural and Investment (ESI) Funds under Grand Agreement No. 863551

Executive Summary

This document is dedicated to the final version of the Quality and risk assessment plan of the project. The aim of the deliverable is to describe the mechanisms used throughout the project to ensure the quality level of the project deliverables and outcomes, as well as to define how risks associated with the project are identified, analysed, and managed. Few changes have been noted compared with the initial version of the deliverable, D1.7, and are included in this final version of the Quality and risk assessment plan. No major problems have emerged, and no additional risks have been identified in WP1, 2, 3, 5, and 6, while problems and risks were encountered in WP4, and are included in this report. These include implications of the COVID-19 concerning the implementation of the F2F activities. Specific measures for mitigating the risk have been selected and implemented.

In terms of the quality control, mechanisms for the identification of important tasks and dependencies that are critical for the success of the project are defined. The aim is to ensure proper progress monitoring by specifying obligations for the partners involved in each task, and to ensure the highest level of quality of project documentation. Moreover, the document outlines the quality review techniques and defines configuration management procedures. A new section is added devoted to the quality control for the Sharing - Pooling platform.

In the context of risk assessment, the report outlines how risk management activities are performed, recorded, and monitored throughout the lifecycle of the project and provides templates and practices for recording and prioritizing risks. Analysis of risk events that have been prioritized using the qualitative risk analysis process and their effect on project activities has been estimated, and a numerical rating has been applied to each risk based on this analysis. For each risk that will be mitigated, the project team will identify ways to prevent the risk from occurring or reduce its impact or probability of occurring. This may include prototyping, adding tasks to the project schedule, adding resources, etc.

The likelihood of most risks is low, which simplifies their management. The corresponding mitigation actions as mechanisms to prevent these risks partially or completely, as well as solve them in case of their occurrence have been carefully elaborated and are detailed in this document. Deliverable D.1.8, like its precursor, D1.7, will be thoroughly applied throughout the lifecycle of the Project under the supervision of the Project Coordinator and the Project Officer.