



Establishment of Eastern Mediterranean Regional Network: pooling, sharing, development of innovative face-to-face and digital training/mentoring tools for the maritime sector

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¹ R=Document, report; DEM=Demonstrator, pilot, prototype; DEC=website, patent fillings, videos, etc.; OTHER=other

² PU=Public, CO=Confidential, only for members of the consortium (including the Commission Services), CI=Classified, as referred to in Commission Decision 2001/844/EC



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Executive Summary

This document is dedicated to the Quality and risk assessment plan of the project. The aim of the deliverable is to describe the mechanisms that will be used throughout the project to ensure the quality level of the project deliverables and outcomes, as well as to define how risks associated with the project will be identified, analysed and managed.

In terms of quality control, mechanisms for the identification of important tasks and dependencies that are critical for the success of the project are defined. The aim is to ensure proper progress monitoring by specifying obligations for the partners involved in each task, and to ensure the highest level of quality of project documentation. Moreover, the document outlines the quality review techniques and defines configuration management procedures.

In the context of risk assessment, the report outlines how risk management activities will be performed, recorded, and monitored throughout the lifecycle of the project and provides templates and practices for recording and prioritizing risks. Analysis of risk events that have been prioritized using the qualitative risk analysis process and their effect on project activities has been estimated, and a numerical rating has been applied to each risk based on this analysis. For each risk that will be mitigated, the project team will identify ways to prevent the risk from occurring or reduce its impact or probability of occurring. This may include prototyping, adding tasks to the project schedule, adding resources, etc.

No risk with a high probability of occurrence has been identified and the likelihood of most risks is low, which simplifies their management. The corresponding mitigation actions as mechanisms to partially or completely prevent these risks, as well as solve them in case of their occurrence have been carefully elaborated and are detailed in this document. The deliverable D.1.7 will be thoroughly applied throughout the lifecycle of the Project under the supervision of the Project Coordinator and the Project Officer.